

Berlin, 24th February 2022

COVID 19 Refund Policy & Study Guarantee 2022 (*applicable to non-EU (visa) students ONLY*)

UE's COVID refund policy applies to non-EU students (visa students) who start their studies online pending a German visa prior to semester start. The following Covid refund policy is valid for all 2022 applicants who have opted in to start their programme online.

Study Guarantee/Risk free start - Start your 1st semester and test our hybrid teaching provision (*subject to having paid the reservation fee)

UE allows students to start their 1st semester online without a national visa for Germany provided a reservation fee has been paid. Provisionally enrol for 4 weeks (01st March to the 31st March 2022 for Summer Semester 2022 or 1st September to the 30th September 2022 for Winter Semester 2022) by actively opting in for conditional admission. Students will be invoiced for the 1st semester after the initial 4 weeks and will be able to continue their online study until they receive their German visa, no later than the beginning of Semester 2 (exceptional situations will be considered). The deadline for 1st semester tuition fee payment is the 05th April 2022 (for Summer Semester 2022) or 5th October 2022 (for Winter Semester 2022).

Bachelor's students will be awarded a reduction of 20% on the semester fee for the time studied online. Reductions will be applied as credit for subsequent semester payments (one semester).

Master's students will be awarded a reduction of 10% on the semester fee for the time studied online. Reductions will be applied as credit for subsequent semester payments (one semester).

Deferral options

Students can defer their course start by up to two intakes against an administration fee of 150,- Euro per deferral. Students need to defer their start by the 31st March 2022 (for Summer Semester 2022) or 30th September 2022 (for Winter Semester 2022) in writing to their UE representative or UE's student service department (Email: service.center@ue-germany.com). Students will automatically be deferred to the next intake if students cannot provide a valid visa and do not opt in the online studies.

Withdrawing before semester start (01st March 2022 – SS22 intake, 01st September 2022 – WS22 intake)

After signing a study contract and before semester start (before 1st March 2022 for Summer Semester 2022 or before 1st September 2022 for Wintersemester 2022), students are permitted to withdraw against an administration fee of 250,- Euro in the following cases:

- a) German embassy or consulate closures in their home country. Sufficient proof needs to be submitted along with a refund form.
- b) Health issues that prevent students from starting with UE.

Withdrawing in the case of a visa refusal

Students whose visa application is not successful must submit a visa refusal letter issued by a Germany embassy/consulate in order to receive a full refund of their tuition fees MINUS:

- a) An admin fee of 150,- Euro and deferral fees before lecture start if applicable (by the 03rd April 2022 for SS22 OR the 03rd October 2022 for the WS22 intake)
- b) Should students receive a visa refusal after lectures start date, while they are conditionally enrolled, an administration fee of 250,- Euro and deferral fees applies.

Students who received a visa refusal but completed the semester online and took exams are not eligible for a refund of semester fees. A 10% discount on master's programme or 20% discount on bachelor's programme will be applied retrospectively to the fees for the semester studied.

We wish you a good start with your studies at UE.

Yours sincerely,

UE Management Team